

### Charging and Remissions Policy

<b>Prepared by</b>	Suzanne Lyne
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<b>Ratified On</b>	
<b>Signed</b>	
<b>Name</b>	
<b>Role</b>	
<b>Date</b>	
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## **The Garden Charging and Remissions Policy**

### **Background**

The Governing Body of The Garden School recognises the valuable contribution that a range of activities, including trips, clubs and residential experiences, can make towards pupils' education and experiences. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

### **Charges**

#### **School Residential Trips**

The school will charge for the board and lodging element of approved residential activities plus the cost of meals, refreshments and entrance fees. Currently there are no future residential trips planned for the remainder of this academic year.

The charges levied are occasionally subsidised for parents receiving income support and other benefits.

#### **Activities outside School Hours**

The school currently run three after school clubs. Currently there is no charge for pupils taking part in these clubs. Pupils may only attend a club once parents have completed a form giving permission for the pupil to attend. At present all attending pupils are transported home at the expense of the school and HLT.

New clubs are being considered and a subsidised fee maybe levied to assist with the staffing costs involved.

#### **Charging in Kind**

The school make no charge for ingredients or materials used in Food Technology, Art and Design Technology.

#### **School Property**



The Governors reserve the right to charge parents for non-accidental damage to, or loss of school property.

### **School Uniform**

The school will be implementing a school uniform with effect from September 2017. The school will be offering all pupil on role a start-up package free of charge which will consist of 2 x polo shirts and 1 x sweatshirt.

Parents will responsible for buying any additional uniform that is required.

Financial assistance maybe considered for parents or carer in known cases of family hardship.

### **General**

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from asking parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

### **Remissions**

The Governing Body may wish to remit in full or in part the cost of activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity parents will be invited to apply in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Headteacher.

